

Present:

Faculty: Beth Goehring, Bonnie Holt, Wayne Organ, Kenyetta Tribble

Classified: Kelly Ramos, Seti Sidharta, Shondra West

Management: James Eyestone, Donna Floyd, Mariles Magalong, Denise Noldon

Students: Jasmine Ramezamzadeh

Absent: Alma Cardenas, Jeanette Moore, Wendy Williams

1. **Call to order** at 2:07 p.m. by Shondra West.

**CONSENT AGENDA – ACTION ITEMS**

2. **Approval of Agenda** – agenda approved.
3. **Approval of Minutes from May 2, 2012** – Wayne motioned to approved the minutes and James seconded the motion. Minutes from May 2, 2012 were approved.
4. **Facilities Items** – Bruce King – absent.

**ACTION ITEMS REMOVED FROM CONSENT AGENDA**

**NONCONSENT AGENDA – ACTION ITEMS**

5. **Review of College Mission Statement Process – Planning Committee** – Wayne explained the Planning Committee is working on a three prong approach. 1) Develop open ended questions regarding the Mission Statement for constituencies to answer in groups; 2) Develop a closed ended survey for classified and the general population to respond to; and 3) Place discussion boards on the Portal for anyone to share their opinion in regards to the Mission Statement. Wayne said all of the results are posted on the Portal for any one's viewing. Wayne shared the timeline showing scheduled meetings with the various campus leadership groups for the open ended forums.

The Planning Committee will review all responses and bring an abridged draft edition of a newly formulated Mission Statement based on all responses to College Council for approval and ultimately the College Council approved edition will be submitted to the governing board for final approval.

Denise asked if there is any part of the process that touches the outside community as we need to know what our external expectations are to develop our mission statement. Wayne said he would include that in the timeline in October after the leadership group forums.

Mariles asked if the Planning Committee was looking at the district mission statement. Wayne said the Planning Committee has posted the district mission statement as well as our sister colleges' mission statements.

Bonnie motioned to approve the process and Kelly seconded the motion.

6. **Accreditation Ad hoc Committee for Standard II** - Donna said we have all of the accreditation self –study teams identified. One committee that is not identified is the ad hoc subcommittee to the

College Council called *Learning Resources and Technology*. This committee would be disbanded at the end of the self-study if it is no longer needed. Kelly motioned to approve the establishment of the Learning Resources and Technology subcommittee for the accreditation self-study, specifically for Standard II and IIC. Jasmine seconded the motion. Donna said next month she will return to College Council with a revised list of the accreditation committees. Wayne mentioned if the ad hoc Learning Resources and Technology subcommittee is useful, we could always extend its existence.

## INFORMATION/DISCUSSION

7. **Carrico Donation** – Dr. Noldon said the college received a sizeable donation from Antonio and Trinidad Carrico in the amount of approximately 1.1 million dollars. They were long-time owners of the Hacienda Restaurant. It is an unrestricted donation and the Foundation Board will be making a decision on how to use the money. The Board wants the money to last and Denise suggested that perhaps we could develop a plan for our campus to engage in a fundraising effort to raise one-tenth of that amount. The daughter, Magna Carrico, has asked for something enduring on campus as a tribute to her parents. We have given Magna a tour of the campus and showed her the renderings for our new campus center. Various ideas have been proposed to memorialize Antonio and Trinidad Carrico. We will work with constituency groups in making the final enduring tribute. Magna will be back on campus in January when we receive the actual funds that are currently being held in a trust by Mechanics Bank. It is the largest donation to date within our district.

8. **Discussion of Proposal for Restructuring of Shared Governance Committees** – Wayne said when he was asked to explain the committee structure at CCC to Dr. Noldon, he then recognized we needed to do some clean up on our committee list. He gave each constituency group a binder showing a proposed consolidation of committees. Currently, we have 32 committees that he would like to hone that list to 20 committees. Currently there are:

- At large committees
- Shared governance committees
- Constituency based committee

Wayne has standardized everything for all committees. For example all notes/minutes would be posted to the Portal. Some committees have not met in seven years so their need is questionable. Wayne showed the proposed timeline for the consolidation plan. Kelly thanked Wayne for his time in standardizing all of the campus committees. Proposed timeline for consolidation of committees:

Between September 14 to October 11 - there needs to be discussion with constituency groups.

October 11 - College Council meeting to implement project; establishment of constituency work group (1 member from constituency).

October 12 to November 8 – constituency work group meets to discuss consults with each committee and develop draft proposals.

November 8 - College Council meeting first read of discussion work group proposals.

November 9 to December 13 – discussion, alteration, ratification by constituency leadership groups.

December 13 second read, adoption of draft proposals.

9. **Achievement Gap Update** – Wayne said the name “Achievement Gap” doesn’t connect with our students. It has been proposed to change the name to the “Student Success” committee. Achievement Gap could be a subcommittee and actively pursue the exchange of ideas and activities designed to close the gap. Currently there is no place to bring all of these ideas together. There are individual silos working on the achievement gap issues but no cohesive mechanism to bring them altogether. Beth asked if the accreditation commission will overlook our intention by calling it the Student Success Committee as the Achievement Gap is nationally recognized term. James said the purpose of the Student Success

Committee would be to address achievement gap issues and that would be stated on the committee roster and Portal. Donna said the accreditation commission is also using the term “student success.” The Basic Skills and Matriculation committees would be subcommittees of the Student Success Committee.

It was also suggested that shared governance committees select their own chair. Kelly said chair selection could also be rotated. Denise said we currently don’t have a chair of the “Achievement Gap” Committee and it needs to reconvene as some members have decided not to continue. Wayne said we will convene the newly named “Student Success” Committee and continue discussing what was on the table from last year if College Council approves this committee as part of shared governance.

10. **Measure A and Construction Updates** - Donna suggested everyone read the latest *To Date* as it has a photo of a space in the newly renovated Music building. We will be able to offer classes in the Music Building in the spring 2013 and we will host a welcome and/or open house in the Spring. The visitor bleachers project is completed and we are hoping the college center construction will begin in late May. Swing space is still in discussion. Student Life will eventually move upstairs in the AA building and the Bookstore will move to portables. Portables for the Bookstore will be located in the back of Lot 9. We will also be getting a food truck ~~also~~. If the Campus Center construction doesn’t begin in late May, swing space will also be delayed. The SA and Humanities Buildings will be razed once construction begins.

11. **Reports from Constituency Groups – Management** – no report.

**Faculty** – Wayne announced they are looking at peer validation of SLOA’s.

**Students** – Jasmine announced Club Rush is scheduled on Sept. 26 and 27. A Meet and Greet is scheduled on Oct. 3<sup>rd</sup> in an effort to recruit students. ASU is hosting blood drive on Oct 9<sup>th</sup>. ASU will be cohosting a fall festival with a Health and Wellness fair in conjunction with the Classified Senate. ASU is working with Single Stop in making donations for an emergency transportation fund for students. ASU is also working on a campaign to inform students about the propositions. Donna thanked Jasmine for assigning students to the accreditation committees. Denise said we need to inform our students about Prop 30 and Measure A. Jasmine said they have been trying to reach the League of Women Voters. The AAUW has already proposed to help our students sign up to register to vote. ASU has ordered 400 voter guides in various languages for students.

**Classified** – Shondra announced the Safety Training workshop is postponed until October. This is scheduled to help Classified employees become CPR certified. The Health and Wellness Fair has a subcommittee with ASU, Single Stop, and managers involved in the process to facilitate a cohesive event. The Winter Retreat is tentatively scheduled on December 14<sup>th</sup> at La Revolucion.

12. **Announcement** – Denise said the California Community College Board of Governors approved the Enrollment (registration) priorities. Highest priority will be given to former foster youth and active military veterans followed by EOPS and DSPS students. Third priority will be our decision. We have a year to notify our students of the enrollment priority changes.

The waiting list days will be reduced from 5 to 3 starting spring 2013. A & R is responsible for notifying students of this change. This is a district mandate. It was suggested this could be problematic due to the technology issues with InSite Portal. Denise said there is a help desk for students to access. If it is our fault that students would not be able to add a class, then we will not hold students accountable.

Kenyetta said we are offering transferring workshops twice a week in the assessment center for all UC’s except UCLA and Berkeley. Transfer Day is on October 9<sup>th</sup>.

Wayne said District Planning has developed an easy warning system. The data system develops a customized letter with attendance and current grade that is very useful.

13. **Next Meeting:** October 11, 2012

14. **Adjournment** – Meeting adjourned at 3:15 p.m.

Respectfully submitted,

Melody Hanson  
Senior Executive Assistant to the President